

# AI Readiness Assessment

## Overview

The AI Readiness Assessment is a structured diagnostic that evaluates how prepared a law firm is to adopt AI safely, effectively and commercially.

It provides partners with a clear understanding of the firm's current position across strategy, technology, operations, people, governance and commercial model. AI adoption is not simply a technology decision. It requires alignment across leadership, systems, workflows, culture and pricing.

This assessment provides a quantified view of readiness and identifies both immediate opportunities and longer-term priorities for implementation.

## Scope of Review

The assessment is structured across six core pillars:

### **Strategic Intent & Leadership Alignment**

Is AI strategically understood and aligned within leadership, or being approached reactively?

### **People & Cultural Readiness**

Do staff have the capability, confidence and willingness to adopt AI tools responsibly?

### **Technology & Data Infrastructure**

Does the firm have the systems, integration and data structure required for AI to operate effectively?

### **Risk & Governance**

Can AI be used safely, with appropriate controls to protect clients and the firm?

### **Operational & Process Maturity**

Are workflows, data and profitability tracking sufficiently structured for AI to improve performance?

### **Commercial Model Readiness**

Is the firm structured to benefit from AI-driven efficiency, or will it create revenue pressure?

## Method

### **Digital Survey**

A structured survey is distributed across the firm, tailored to different roles including partners, lawyers and staff. This captures behavioural, operational and strategic perspectives on AI use.

### **Partner Input and Strategic Session**

Partners complete a targeted questionnaire and participate in a facilitated session to align on strategic direction and approach to AI.

### **Analysis and Scoring**

Responses are collated and assessed across the six pillars to produce a quantified readiness score and identify strengths and gaps.

### **Benchmarking**

Results are compared against other NZ Law firms to provide context and identify relative positioning.

## **Outputs**

Each firm receives a structured report including:

- A quantified AI readiness score
- Breakdown of performance across the six pillars
- Benchmark comparison against other NZ Law firms
- Identification of quick wins and immediate opportunities
- Strategic priorities for improvement
- A practical AI implementation roadmap
- Collated insights from across the firm

Outputs are designed to provide both clarity and direction, enabling informed decision-making.

## **Outcome**

The assessment provides a clear view of how ready the firm is to adopt AI in a safe, effective and commercially beneficial way. It enables partners to prioritise investment, address risks and align AI adoption with the firm's broader strategy and operating model. It also provides a foundation for subsequent initiatives, including governance frameworks, operational improvements and pricing transformation.

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